



# International Young Physicists' Tournament



## EC Meeting November 2016 – Minutes

2016-11-11, 9:30 am to 2016-11-13, 11:30 am | Kent Vale / National University of Singapore (NUS)

### Participants:

President	Martin Plesch	MP	plesch@savba.sk
Secretary General	Timotheus Hell	TH	timhell@gmail.com
Treasurer	Ilya Martchenko	IM	ilya.martchenko@iypt.org
Member	Samuel Byland	SB	samuel.byland@iypt.org
Member	Qian Sun	QS	qiansun@nankai.edu.cn
Member (LOC 2018)	Qi Mi	QM	miqi@rdfz.cn
Member (LOC 2017)	Yeo Ye	YY	sciyeoy@nus.edu.sg

Nidhi Sharma of the LOC was present during day one of the meeting.  
YY and QM are present on day one and two of the meeting.

### 0. Review of the agenda

The agenda is slightly adapted and then accepted by the EC.

IYPT 2017

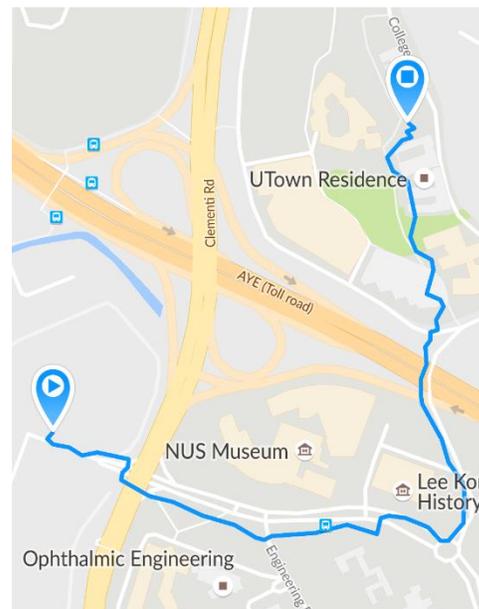
### 1. Visit to campus & dormitory

We start by visiting different types of apartments at Kent Vale that will be used for Jurors and EC. The default room for the breakfast can only host about 50 people, therefore a different room should be used, so that everyone can have breakfast in parallel. It takes about 15 minutes to walk from Kent Vale to the fight rooms. There will be a dedicated bus provided in the morning, there is also a non-direct university shuttle bus connection available.

There are 11 seminar rooms and lecture halls booked, one of them is to be used as the tournament office.

Five of these rooms are lecture halls where the seating is fixed, of which one is larger and can host more than 400 visitors. Six more rooms are about 5 minutes away. They are seminar rooms, one of them with fixed tables (which will therefore be used as the tournament office). Most rooms have 2 projectors already; in the others a second projector will be provided. All rooms will be equipped with a whiteboard.

For the ceremonies and the finals, a large lecture hall will be used and equipped with a whiteboard. If technically possible, the whiteboard will be filmed and projected so that the audience can see what's written / drawn. TH will send an email to LOC with more detailed descriptions of the preferred setup and requirements for the rooms.



Kent Vale to UTown, 1.4km, 15min walk

All projectors have VGA connections only, so if needed, teams need to bring their own adapters. All power outlets are Type G (British), teams are required to bring their own adapters if needed.

There is Wi-Fi throughout all of the campus, also eduroam. Some of the rooms in UTown dorms have only LAN connection.

After visiting the campus and dormitory we discuss the list of booked rooms. We adapt the contract accordingly so that once published it will give the teams the exact info on what kind of accommodation to expect.

Based on the available rooms in Kent Vale and in UTown, we decide that the default option is for Jurors (including TL-Jurors), EC members and Visitors is to stay in Kent Vale and for TL and Team members to stay in UTown. Both upgrade and downgrade options will be available based on availability.

Anyone staying in UTown will need to bring their own towels and toiletry, bedding will be provided.

Participants of the IOC meeting will stay in Kent Vale for the meeting. In Russia there were 39 persons present at the IOC meeting, now there are rooms booked for 42 people. LOC will try to arrange for a bit more flexibility in case more people need to participate (e.g. new IMOs) by exchanging two of the booked double bedroom apartments in three-bedroom apartments. The meeting will take place in a seminar room.

The fees will be published on the website together with all dates and the contract.



Photos taken at one of the Kent Vale Apartments. As the dorm rooms at UTown were occupied by students, no photos were taken there.



This large lecture hall at NUS will be used for the ceremonies and the finals of IYPT 2017.

## 2. Information by the LOC about preparation works 2017

YY gives an overview on the current state of planning. There was a slight miscommunication concerning the number of participating teams and jurors: EC considered the numbers given so far as preliminary, based on past tournaments and expectations, while LOC already needed fixed numbers for their planning, which started considerably sooner than EC is used to. Therefore, at this point, possibilities for changes, especially involving any of the university infrastructure, are already rather limited.

- a. Guides/Fight Assistants: There will be one guide per team and 11 FAs. The guides will also help with the fights. They will be available at least one day before the start of IYPT so they can be instructed how to use the tournament system.
- b. Transportation: Busses will transport participants from the airport to NUS and back and to the excursions. Transportation for IOC members at the end of the IOC meeting will be provided as well.
- c. Jurors: EC requests 5 local jurors who should be available during all the fights. They need to register in CURIIIE as well.
- d. Data for registration (to be set up in CURIIIE): We discuss what data has to be provided via the registration system.
  - Participation data:
    - Airport OR via road from Malaysia
    - Food: anything, halal, vegetarian
    - Upgrade to Kent Vale (for TL (non-juror) only): +160 euros
    - Downgrade to UTown for (jurors only)
    - 'where visa applied' is not needed.
    - A way to indicate who will be present at the IOC meeting.
  - Profile data will stay as is.

e. Other issues

We discuss whether it's possible to provide prepaid sim cards to each team, so that we are able to reach them. Wi-Fi is available throughout the campus and the cost for prepaid simcards is high (compared to other countries). Therefore, LOC prefers not to provide simcards to the teams. All teams will be requested to give us a way to contact them via mobile phone or WhatsApp.

MP asks if it's possible to change the schedule in order not to have a fight on the first day. Many teams will suffer from jetlag and prefer to have some extra time to prepare. The time could be used to have more juror training and to have more time to prepare the jury schedule. As having two days with two fights would be too much, the suggestion is to have one fight on the day where the full day excursion is planned. YY explains that the planned excursion to Universal Studios Singapore will only make sense when a full day is used. The schedule will therefore not be changed, but a similar proposal will be made for IYPT 2018.

The tournament website is up already at <http://iypt2017.nus.edu.sg> but has yet to be finalized, we give some feedback on the website.

3. **Fees**

a. Participation fees

Participation fee per team is 1500 Euro (split as 800 to LOC and 700 to IYPT), for Observer/Visitor the fee is 1100 Euro (Split as 800 to LOC plus 300 to IYPT) as decided by IOC in July 2016. The upgrade from UTown to Kent Vale is 160 Euro (Split as 80 to LOC, 80 to IYPT).

b. Discount observers

Given the actual costs of accommodation at UTown there will not be the possibility to provide an option for discounts to observers.

c. Payment deadlines & tolerance towards delays

The deadline for pre-registration is Jan. 31<sup>st</sup> 2017. If a team is not pre-registered by Jan. 31<sup>st</sup>, the team cannot come.

Deadline for Application as Experienced Juror is April 15<sup>th</sup> 2017.

Deadline for payment is April 26<sup>th</sup> 2017 (for everyone). If the fee is not paid, the team cannot come.

Deadline for entering data is June 6<sup>th</sup>. If preferences are not entered by this date, participants cannot expect to have them fulfilled, including their preferences for food, t-shirt sizes etc. If the person's name is not in the system by this date, they will not show up in documents like the booklet etc.

CURIIE will stay open for changes, but those changes will be no longer necessarily be reflected. It is however important to us, to allow everybody to keep data on how to contact them or their arrival dates up to date.

Nidhi Sharma will get full access to the data via CURIIE, further read-only access is provided to other members of the LOC.

d. Refunds

Once the money is sent to LOC, it cannot be refunded from the IYPT. The LOC will not make any refunds.

#### 4. **Staff for IYPT 2017**

IYPT will send 3 persons to help run the tournament, coordinated by TH and MP.

#### 5. **Signing of the contract**

After working out some final details, the contract is agreed on.

#### 6. **Appointment of the EC inspector**

IM is appointed as EC inspector; he will visit at the end of May. A date will be fixed by the end of November.

We decide to continue at 8:30 on Saturday. End of day 1 – 18:30.

EC Interna

#### 7. **Future plans for Tournament Software – CURIIIE, NEWTOON, Jury Planner etc.**

Day 2 starts at 8:30 with the signing of the agreed upon contract, then discussion on the (new) software starts.

New software is currently under development by former participants from Germany. The new software will eventually be a replacement for all currently used tools. For 2017 the plan is to replace some parts (e.g. NEWTOON, Jury Planner), based on how far the software is progressed. The old tools are still available and can always be used as a backup. CURIIIE will not be replaced for 2017, as participants are used to it by now and it will already be required to work in January.

Therefore, only some of the most important changes were made to CURIIIE:

- A role/function has to be set when persons are added to a group. Extra text describing e.g. the requirements on a TL-J will be added until the registration starts.
- Export for CSV files that Excel will accept
- Daily backups of full CSV exports
- Read-only access to query page (includes download of full csv, photos etc.)
- Checkbox “I will be present as IOC representative during the IOC meeting” to be added until the registration starts

This leaves open an already quite long list with feature requests from IOC and EC which will be forwarded to the new team in order for the new system to already include those features. This includes pre-registration, different deadlines for different data, automated reminders and a better ‘set for all’ feature. Another requested feature is to show only the relevant options to those registering based on their function – e.g. show upgrade options only to Jurors. For IYPT 2017 pre-registration will again be done via email [registration@iypt.org](mailto:registration@iypt.org) (forwarded to TH, MP, our secretary as well as to the LOC).

There are plans to use the new software at the Austrian tournament, run by our Austrian IMO, the AYPT. AYPT agrees to host the new software’s authors, TH plans to cover their travel from the IT budget.

TH will provide the EC with a document detailing the relationship with the new team responsible for the new software once the decision is made to use it. It shall specify responsibilities on both sides and be signed by both parties.

TH repeats the usual requests concerning registration via CURIIIE: EC-Members should register only in the EC group. Users should be advised to re-use accounts and not create a new one for each IYPT. Passwords can be reset easily, there is a link for that on the main page. You can change all data including your email address, so there is really no need for new accounts. Do not add placeholder names. Respect the deadlines.

## 8. Adding the 'collegiality principle' to the RoP for EC

MP, SB and TH suggest to add a clause similar to the following to the EC RoP, a collegiality principle: "EC members agree to adhere to the principle of collegiality. This principle, which governs all the EC's work, means that all EC members are jointly responsible for decisions and actions taken by the EC and that they support them towards the IOC and all of the IYPT community."

IM agrees with the suggestion to adopt this principle and points out that it's very important to always specify whether something is an EC decision or personal opinion.

Some past examples from working and decision making within the EC and how the output was presented to IOC are discussed.

MP puts forward the motion that a collegiality principle is added to the EC RoP.

Present: 7, For: 7, Against: 0, Abstain: 0

The Motion is accepted and the proposed text will be added to the EC RoP by TH.

## 9. Tasks within the EC

According to the EC RoP, "Tasks of the EC can be delegated to committees or individual persons, however always overseen by one of the EC members." MP proposes to go through the list of tasks and (re)distribute them. Some tasks are fixed by statutes (President, Secretary General, Treasurer), furthermore there are existing committees (Problem, Jury, Disciplinary) and some other responsibilities (IT, Connection to IYPT Archive, PR, Fundraising).

IM proposes to first go through the committees' reports and only afterwards decide on the distribution of tasks.

MP points to the agreed upon agenda. SB explains as the decision is made on a different level, trying to distribute responsibilities equally among EC members, so hearing the reports first is not necessary.

We start the discussion on who should chair the Problem Committee. SB wants to take over more responsibilities within the EC in order to better distribute the workload. As he already is a member of the Problem Committee and therefore familiar with its work, MP's proposal is for SB to head the committee in the future. IM describes the large amount of work that is involved with the problems, especially the work with volunteers that he has been doing.

MP puts forward the motion to distribute responsibilities within the EC according to the following list:

- MP: President, Jury Committee
- TH: Secretary General, IT
- IM: Treasurer, Connection to IYPT Archive
- SB: Problem Committee, PR
- QS: Disciplinary Committee, Fundraising
- YY: IYPT 2017
- QM: IYPT 2018

Motion: Accept the distribution of responsibilities.

Present: 7, For: 6, Against: 0, Abstain: 1

The distribution of responsibilities is accepted.

## 10. List of tasks

TH tried to keep the document up to date and send out reminders. Often deadlines were not fulfilled and some tasks are still open.

We have a look at the document. Everything that's done is removed and new tasks are added as they come up during the meeting. Also the part on responsibilities will be updated according to item 9 on the agenda.

## 11. IYPT corporate identity

The general idea to follow for the logo was discussed at the last EC meeting. SB reports that the work on a (new) logo is not done. The last idea was to use a website like crowdspring.com where designs can be proposed and we pay only for the one we like and decide to use. IM adds that there is still an offer from UrFU, and that Olga and Gleb Burganov should be contacted. SB will look into crowdspring.com and talk to Olga and Gleb, if this does not work out until the end of the year we'll look into alternatives like approaching a design studio. Having agreed on the new logo, also stationary, cards and presentation templates shall be designed.

The logo will be that of the IYPT. SB will propose a policy and rules for usage of the logo by IMO's and LOCs.

We also quickly discuss our presence on the web including the website iypt.org, the iyptorg facebook page and the iypt twitter handle. The webpage and fb page are kept up to date by TH and Natalia Ruzickova with SB also having access rights. Twitter is handled by IM. TH will look into reactivating the connection to the twitter handle, so that any posts via twitter are shared on the fb page too.

## 12. Problem Committee

IM gives a presentation on the committee's work, the slides are attached. He emphasizes the differences between "objective" (feasible or not, repeated or not, dangerous or not) and "subjective" criteria.

QS suggests to use an alternative to google forms for the problem submission, possibly hosted on the IYPT webserver, because google services cannot be used from some countries including China.

MP asks to look at the 'problem performance' (slide 4) only for years more recent to get a better impression on the influence of the committee. IM replies, that there is no strong time dependence anyway.

YY suggests to add categories to the voting, especially the one about feasibility. SB agrees, this is something the committee is already working on. Unlike whether a problem is well liked or not, a lack of feasibility is a clear criterion to exclude a problem from further discussion.

MP strongly criticizes that his review on one of the problems was made public. IM points out that it's only a historical example, and that this issue was raised and discussed before already.

MP proposes to have different inputs to the final ranking proposed by the committee to the IOC that includes not just the IOC online vote, but also reviews that give an opinion to help select good problems. IM questions the definition of 'good' – it can be about the preferences of the IOC, but that's just one way to look at it. As we see that often experts do not agree, it might be dangerous to ask a single person to review a problem. MP suggests to have a review to give a second opinion to the author's. A problem is good, if teams report it, i.e. it is both challenged and not rejected by the teams, especially in the 5<sup>th</sup> round, as there the teams select their problem.

YY points out that this criterion can only be evaluated after the competition. MP wants to find characteristics of such problems that identify successful problems.

IM explains that already the committee tries to get a lot of input, but it means a high workload for the committee to organize reviews. MP suggests to distribute the workload within the IYPT community. TH proposes that each IOC member is asked personally to review one or two of the proposals that the committee selects for them. It might also help with the issue of some countries not fulfilling the quota on problem submissions: In those cases, IOC members can help with the creation of a good problem set by working more on the reviews. SB adds that the structure should be specified, so that the expectations are clear. The reviews would then be part of the documentation given to the IOC.

SB suggests to vote on the shortlist (e.g. 20 problems) a few weeks before the IOC meeting so that some of the concerns are raised earlier. It's too much to ask of all IOC members to have a close look at all of the about 80 problems contained in the full report.

MP asks who is invited to the discussion of the problems, as there are persons who are not in the committee involved in some of them. IM explains that in principle everyone is invited and in some cases he reaches out to other physicists to be included in specific discussions.

QS suggests to separate the discussions into topics, to e.g. have a group that specializes in mechanics to discuss problems from that area.

SB proposes to have the discussion in public, e.g. on a forum on the web.

There are still countries that do not submit problems. MP suggests to add to the RoP consequences if the rule of submitting 3 proposals per IMO per year is broken. TH suggests to list the IMOs that have suggested problems (or problems that were selected) on the released document with the problems next to the authors.

TH suggests to sum up what ideas the EC agrees on, so that it can be stated clearly in the minutes:

- Setting up a public forum for discussing the problems
- Think about a way to allow for discussion within groups focusing on specific fields
- Ask IOC members to help by providing reviews
- Send a shortlist of problems to IOC and ask for a vote a few weeks before the IOC meeting
- Find an alternative to google forms for the problem submission
- Allow more detailed feedback during the online voting, especially regarding feasibility
- The Problem Committee is expected to come up with suggestions for consequences if IMOs do not submit problems

We continue with the discussion on the Rules of Procedure for the Problem Committee, IM provides an overview on the document proposed by the committee.

MP thinks that the document contains many things that should not be part of the RoP. He suggests a more concise (2-3 pages) document to be prepared. TH agrees and mentions some specific parts of the proposed document that should rather be part of a report. IM argues, that it's important to have everything in the document so that in the future it's clear, how the problems were selected. TH agrees that that's important, but this is what the report is for. QS and YY agree that there are parts in the document that should rather be in a report or an addendum.

MP suggests to have a new, condensed proposal that is then discussed and voted on via email.

### 13. **Disciplinary Committee**

Newly appointed chair of the disciplinary committee QS explains the fundamental question of what consequences are appropriate. Expected behavior is explained in the guidelines for participants and the regulations, both available on the website.

The RoP for the Disciplinary Committee should contain a list of incidents and proposed consequences, including what body is responsible for the decision – e.g. the IOC if an IMO should not be allowed to send a team because of a grave offense.

IM asks for the RoP to include a clear procedure to identify the details of a complaint". If a team A complains about a team B, and the team B says "no way, this is not true", it is extremely difficult to identify what actually happened.

One of several different recent incidents involved a team using the internet during their presentation, because they used google slides. This is against the rules.

MP suggests to QS to find members for the committee, starting with asking the current members Alan Allinson, Ivan Antsipau and Kent Hogan. QS is free to select the members of his committee; it's suggested to find people who will likely be present at the IYPT 2017. IM will send a list with incidents from the past to QS.

QS will suggest members for the committee until the end of March and come up with a proposal for RoP as soon as possible. Until there is an agreed upon RoP, the disciplinary committee is asked to arbitrate and amicably settle any conflicts, but does not have any further power to decide on consequences. If the mediation does not solve the issues, any case is referred to the EC.

### 14. **Jury Committee**

MP gives a report for the jury committee, the slides are attached and include a report on the feedback received from teams, a proposal for a new scoresheet and a proposed change in the committee's RoP concerning the naming of different categories of jurors.

For IYPT 2017 in each round 5 jurors will be deployed, which is the minimum allowed in the regulations.

MP presents ideas for a new scoresheet. YY thinks the current scoresheet works well.

The JC wants to further increase the number of Experienced Jurors. This is based on the feedback received from teams, where more extreme complaints are only found for non-experienced jurors.

Motion: The suggested changes in the RoP for the Jury Committee are accepted.

Present: 7, For: 7, Against: 0, Abstain: 0

The suggested changes in the RoP for the Jury Committee are accepted.

### 15. **Statistical analysis on gradings in history**

IM has prepared a report on statistical significance of IYPT results, ranking dynamics, differences in grading between new and experienced jurors, overall distributions of grading parameters and long-term trends; slides are attached.

**16. Re-issue of IMO status for many countries**

There are 19 IMOs who need to re-apply for IMO status at the IOC meeting in 2017. TH suggests to give two options to each IMO: If there are no changes to their original application (same organization, same procedure for selecting students etc.) the IMO can request for their status to be renewed either in writing (via email before the IOC meeting) or in person at the IOC meeting. In all other cases a full application has to be submitted electronically (a scan) before the IOC meeting and the original documents must be handed over to the SecGen at the IOC meeting.

MP disagrees and suggests that everyone submits a full application and gives a (very) short presentation on how the selection process works. If there is no application submitted (a signed original brought to the IOC meeting) there cannot be a vote. IMOs that fail to apply can send a team in 2018 the same way any new organization can apply to send a team (any other organization could apply to become IMO and send a team too). SB supports this proposal, as it's the same that we require from new IMOs.

TH asks for a vote on the two proposed ways to proceed. Of the 7 EC members present, 2 vote in favor of TH's proposal to allow for a simplified process, 3 against and 2 abstain. Therefore, a full application is requested from all 19 IMOs, including the description of the selection process. We will inform IMOs that a new application is needed early 2017.

MP puts forward the motion to put forward the motion to IOC to, depending on whether the motions of IYPT are changed anyway, add the period of 5 years as the default and maximum for how long an IMO status is granted to the statutes.

Present: 7, For: 7, Against: 0, Abstain: 0

The motion will be prepared by MP and put to the IOC by EC depending on the statutes being changed anyway.

**17. Motion to change the IYPT statutes: Restructuring of the EC**

MP would like to open a discussion on restructuring the EC in the future. Since we started this model of EC, the situation in IYPT changed significantly: We have more teams coming, more formal IMO organizations and more formal relationships (including a contract) between IYPT and EC on one side and LOC on the other side. Also, many obligations that were on shoulders of the LOC in the past were transferred to the IYPT and EC, such as registration, juries and providing the IT to run the tournament. As such, it makes sense to decouple the EC and the heads of LOC. IM supports the principle idea of the proposal and suggests to add to the preamble already the definition of RoPs.

Motion: The EC will propose to the IOC a change of the statutes concerning the structure of the EC as distributed with the agenda.

Present: 7, For: 3, Against: 3, Abstain: 1

Motion: The EC will propose to the IOC a change of the statutes concerning the structure of the EC as attached to these minutes but with a change to only 5 Members.

Present: 7, For: 5, Against: 1, Abstain: 1

The motion as attached to the minutes will be put forward to the IOC.

## 18. **Motion to change the IYPT statutes: Direct connections with other competitions**

Based on his participation at the WFPPhC congress, MP suggests a change in wording of our statutes that would allow IYPT to maintain direct connections with other competitions. After some discussion and small changes to the proposal, MP puts forward a motion to change the statutes.

Motion: The EC will propose to the IOC a change of the statutes as attached to these minutes.

Present: 7 For: 7 Against: 0 Abstain: 0

The motion as attached will be put forward to the IOC.

## 19. **Founding of IYPT support center in Slovakia**

MP started negotiations with the Ministry of Education in Slovakia. They are willing to bind themselves to cover travel expenses connected with the position of President and also possibly to contribute to some administrative expenses and other costs connected with the office, if we formally set up an IYPT support center in Slovakia.

TH puts forward the motion to support the setup of an IYPT support center in cooperation with the Ministry of Education in Slovakia.

Present: 7 For: 7 Against: 0 Abstain: 0

The EC supports and applauds the initiative of the Ministry of Education in Slovakia in creating an IYPT support center.

## IYPT finances

### 20. **Travel support for experienced jurors**

TH reports that from the point of view of running the tournament, experienced jurors are the most valuable for many reasons, including their availability already during the first round, their familiarity with the rules of the IYPT and them being the group (most) chairs are recruited from. In 2016 there were fewer applicants that fulfilled the criteria than the number of jurors we could have accepted. In order to increase the number of applicants, we could support the travel of experienced jurors who need support by increasing the team participation fee. The JC supports the idea.

In order to see if the measure works it should be tested first without increasing the participation fee and for a limited number of jurors. As the budget is already accepted by the IOC, the increased spending is done via EC decision, which allows overspending of up to 500 Euro per chapter. As the EC is using less money for travel than in the budget, the total budget will not be overspent.

MP puts forward the motion to allow overspending of up to 500 Euro in both the chapter for the Jury Committee and the Presidential Fund in order to spend up to 2500 Euro from those two chapters in for supporting the travel of up to 5 Experienced Jurors to IYPT 2017 with up to 500 Euros each. The selection will be made by the Jury Committee.

Present: 7 For: 7 Against: 0 Abstain: 0

Therefore, travel support for up to 5 Experienced Jurors will be provided at IYPT 2017.

## 21. Budget 2017/2018

IM presents his draft of the budget for 2017/2018.

QM cannot offer discount observers who stay in the dormitory, because the costs are not significantly lower.

The visitor fee will be increased to reflect the real costs.

There is a quick discussion on the other chapters with some proposals for changes that will have to be prepared.

We decide to continue at 8:30 tomorrow. End of day 2 – 19:15.

## 22. Financial report LOC 2016

Start of day 2 at 8:40.

IM presents the financial report from LOC 2016. There was one update because the first one was done without VAT. The EC kindly asks that future LOC include any in-kind contributions to their statement (not necessarily with a monetary amount, but in order to complete the list).

## 23. Updates to the General budget guidelines

TH presents his ideas to change the budget guidelines to include a revision of the budget and a forecast. After some discussion and revisions, the motion is brought forward to make the changes, as documented in the updated version attached to the minutes.

Present: 5, For: 4, Against: 0, Abstain: 1

TH presents further ideas for changes to the structure and puts forward the motion to add a chapter for “Travel - Tournament Support” and move the travel costs from chapter 2 there. Furthermore, a chapter for “Travel support for Experienced Jurors” shall be added, with the descriptions of the chapters as discussed in the meeting.

Present: 5, For: 4, Against: 0, Abstain: 1

TH puts forward the motion to remove the chapter for the Archive, as the Archive is a private initiative by IM and therefore the guidelines should not require us to have this chapter. This does not mean the support is removed from the budget, as it can be done via the chapter for ‘other IYPT priorities’.

Present: 5, For: 3, Against: 0, Abstain: 2

MP puts forward the motion to add a chapter for “Public relation and outreach” and move the outreach part from the fundraising chapter there.

Present: 5, For: 4, Against: 0, Abstain: 1

IM explains that he thinks the kind of changes we’re now discussing are needed for each budget and each of their revisions. He therefore thinks, that it’s not optimal to continuously change the rules of budget building. Therefore, while all the changes are supported by IM as reasonable, he opts for not endorsing them with his vote anyway.

MP asks whether the new budget rules that allow for a revision should already be applied to the current budget. As the rules were not presented to the IOC and the IOC approved the current budget, this will not be done.

Furthermore, there is already a solution to support the travel for experienced jurors that was decided yesterday.

SB agrees to adapt the document according to the passed motions.

#### 24. **IYPT bank account**

The rights on the bank account for MP were not added yet by IM. MP insists on a clear deadline. IM proposes the end of February 2017, MP agrees. MP puts forward the motion to open another account in the Eurozone and transfer the funds there if this deadline isn't kept. The old one is to be closed within a year if this is the case. Present: 5, For: 5, Against: 0, Abstain: 0

MP suggests that we have an account where we can get a credit card or debit card that can be used for payments and cash withdrawals worldwide. He suggests to find out how much this service would cost at our current bank and to compare with prices at other banks. Based on the result, we should consider switching our bank. IM will provide us with the costs at our current banks and MP will inquire about prices at a Slovak bank.

#### 25. **Fundraising / alumni**

QS asks for an update to the website that includes information for alumni. TH will be happy to add such a page if the content is provided by QS.

#### 26. **Report on spending of budget 2015/2016**

The report was already sent to the EC, as there is no more time to discuss, any discussion is to be done via email.

#### 27. **Report on spending of budget 2016/2017**

No account movements have been made in this financial year.

#### 28. **Any other business**

##### IYPT Magazine

TH reports that there was a request to send out a call for papers to past years' participants. EC agrees that within the Terms of Service & Privacy Policy for CURIE this use of data (email addresses) is ok. As the IYPT magazine was accepted as part of IYPT, its promotion is considered promotion of the IYPT.

##### IYPT Archive

The Archive is a personal initiative by IM, positioned as a retrospective research project. The majority of archived documents are not courtesy of IM or of the Association IYPT. It's formally accredited by the Executive Committee, and receives funding from the IYPT. Such a status gives the project a good combination of research freedom and addressing priorities of the community. The Archive maintains its information webpage at two sites, [archive.iypt.org](http://archive.iypt.org) and [iypt.ilyam.org](http://iypt.ilyam.org), that mirror each other. This situation was always clearly stated on the archive's website and IM has no intention of changing this.

TH explains that a collection of facts is copyrightable. Therefore, TH suggests that IM attaches a suitable license to these collections. This will ensure, that the investment made by the IYPT is protected, even in the unlikely case that IM decides to stop his work on the archive. IYPT wants to protect its investment without infringing upon IM's rights. EC agrees to move forward in this direction, TH and IM will discuss further.

##### Update to the list of tasks

As new to-dos were added, TH suggests to have another look at the list of tasks and update it, also adding deadlines. After small changes to the list, TH puts forward the motion to accept this list of tasks, responsibilities and deadlines.

Present: 5, For: 5, Against: 0, Abstain: 0

MP closes the EC meeting at 11:30

The minutes were prepared by Timotheus Hell and are approved for publication by the IYPT EC.

## Appendix – Information for IYPT 2017

This appendix contains information relevant to the participants of IYPT 2017, for most topics more details are provided in the minutes and will be provided on the IYPT 2017 tournament website located at <http://iypt2017.nus.edu.sg>. IYPT 2017 will be held in Singapore from 5th to 12th of July 2017, hosted by the National University of Singapore. IOC meeting will be held from 12th till 14th of July 2017.

### Deadlines

- Jan. 31: pre-registration for Teams via email to [registration@iypt.org](mailto:registration@iypt.org)
- March 31: application for Experienced Jurors via [curiie.iypt.org](http://curiie.iypt.org)
- April 26: payment via IYPT account / IM
- June 6: submission of all data via [curiie.iypt.org](http://curiie.iypt.org)

### Fees

- Per team (5 students, 2 teamleader): 1500 Euro
- Per Observer/Visitor: 1100 Euro
- Upgrade from UTown to Kent Vale: 160 Euro

Given the actual costs of accommodation at UTown, there will not be the possibility to provide an option for discounts to observers. Options for refunds are very limited, because once money is sent to LOC, it cannot be refunded from the IYPT. The LOC will not make any refunds.

### Accommodation

Jurors (including TL-Jurors), EC members and Visitors stay in [Kent Vale](#). Participants of the IOC meeting will stay in Kent Vale for the meeting too. TL and Team members stay in UTown. Both upgrade and downgrade options will be available based on availability. Anyone staying in UTown will need to bring their own towels and toiletry, bedding will be provided.

### Teams

No simcards will be provided to the teams. All teams are requested to give us a way to contact them via mobile phone or WhatsApp. Teams must not use any service for their presentations that require an internet connection, as this isn't allowed by the regulations. All projectors have VGA connections only, so if needed, teams need to bring their own adapters. All power outlets are 230V AC 'Type G' (British), teams are required to bring their own adapters if needed. If WiFi is needed at UTown, bringing an access point / router might be beneficial.

### Jurors

If a team brings two TL, then one of them must fulfill the basic criteria for jury qualification (see JC RoP). If both TL fulfill the criteria, they can split their work in the jury. In this case, both TL should be registered in CURIE as TL-J.

All jurors must be available for the jury for all fights, the schedule will be created so that each juror will probably have at least one fight off.

Experiences Jurors (EJ) apply via the CURIE registration software. Travel support for up to 5 Experienced Jurors will be provided at IYPT 2017.

Team leader Jurors are added to their respective team via the CURIE registration software.

Local jurors and other jurors who must fulfill the basic criteria for jury qualification (see JC RoP) are coopted to the jury based on the decision by the JC. They also have to register via CURIE.

### IMOs

A full application (for the form see [iypt.org](http://iypt.org)) is requested from all 19 IMOs that need to renew their application, including the description of their selection process. A scan of the signed documents should be sent to TH, the original signed document delivered to TH at the beginning of the IOC meeting latest.